



**REFUND OF FEES TO STUDENTS  
11 - Month Professional Certificate Courses**

S. no.	Description	Deductions	Refund Permissible
1.	Students admitted to a Programme but informs Pearl Academy <b>in writing</b> about withdrawal / not joining the Programme before the commencement of Programme.	100% Acceptance fee	After deductions as stated, balance amount shall be refunded.
2.	Students joined the Programme, attended classes up to 10 calendar days and informed Pearl Academy <b>in writing</b> about withdrawal / not continuing the Programme. <b>OR</b> Students did not attend any classes but informed PA in writing about withdrawal / not continuing within 10 calendar days from the start of the Programme.	<ul style="list-style-type: none"> <li>• Registration &amp; Admission Fee (100 %)</li> <li>• Learning Resources Fee (50%)</li> <li>• Tuition Fee (50%)</li> </ul>	<ul style="list-style-type: none"> <li>• Examination Fee</li> <li>• Learning Resources Fee (50%)</li> <li>• Tuition Fee (50%)</li> <li>• Security deposit</li> <li>• Alumni membership fee</li> </ul>
3.	Students joined Pearl Academy, attended classes for more than 10 calendar days but up to 30 calendar days and informed Pearl Academy <b>in writing</b> about withdrawal / not continuing the Programme. <b>OR</b> Students not attended classes and informed Pearl Academy <b>in writing about withdrawal / not continuing the Programme between 11 and 30 calendar days</b> from the start of the Programme.	<ul style="list-style-type: none"> <li>• Registration &amp; Admission Fee (100 %)</li> <li>• Learning Resources (75%)</li> <li>• Tuition Fee (75%)</li> </ul>	<ul style="list-style-type: none"> <li>• Examination Fee</li> <li>• Learning Resources (25%)</li> <li>• Tuition Fee (25%)</li> <li>• Security deposit</li> <li>• Alumni membership fee</li> </ul>
4.	Students joined the Programme, attended classes for more than 30 calendar days and informed Pearl Academy <b>in writing</b> about withdrawal / not continuing the Programme. <b>OR</b> Students not attended classes and informed Pearl Academy <b>in writing</b> about withdrawal / not continuing the Programme after 30 calendar days from the start of the Programme.	<ul style="list-style-type: none"> <li>• Registration &amp; Admission Fee (100 %)</li> <li>• Learning Resources (100%)</li> <li>• Tuition Fee (100%)</li> </ul>	<ul style="list-style-type: none"> <li>• Examination Fee</li> <li>• Security deposit</li> <li>• Alumni membership</li> </ul>

**Subject to submission of Undertaking**

- If any student joins the Programme after 30 calendar days from the start of the Programme, the fees paid shall not be refunded by the Academy.
- Application for withdrawal / cancellation of admission shall be entertained via online Admission portal (<https://bit.ly/PAA admissions>) only.
- Applicable GST will be deducted on the refund amount / deductions.
- The processing of refund requests will take a minimum 3 weeks.
- In case of withdrawal under the scholarship or discount or subsidy category, scholarship or discount or subsidy granted shall get withdrawn and refund shall be granted as per the normal fees structure.
- Any dispute in relation to withdrawal/refund/cancellation shall be subject to the jurisdiction of Courts in New Delhi.

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Signature of the Applicant

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Signature of Parent / Guardian

Application form No.....